

Kyneton and District Town Square Co-Op Ltd Formation Meeting – Minutes **26/8/2018**

Meeting opened: 2.10 p.m.

Rob Bakes welcomed everyone and foreshadowed the formation meeting and then asked for the nomination of Elsie L'Huillier as chair.

1. Appointment of Chairperson (to run the formation meeting)

Motion: "That Elsie L'Huillier be Chairperson of the meeting"

Moved: Alan Todd

Seconded: Michelle Dearn

Carried

Elsie then took the Chair from Rob

2. Appointment of Secretary (to prepare formation meeting Minutes)

Motion: "That Mark Ridgeway be Secretary for the meeting"

Moved: Jesse Smith

Seconded: Geoff Barrett

Carried

3. Review and approval of proposed Agenda

Elsie: Congratulations to the Steering Committee and everyone involved.

Agenda accepted.

4. Presentation and discussion of Rules (constitution)

Mark Ridgeway gave a brief overview of key sections of the rules.

Question: Has consideration been given to the process to alter the membership payments that have been listed in the rules, as setting a fixed limit could be restrictive in the future?

Answer: Agreed, the figure can be altered by the new Board at SGM and the rules updated to reflect the changes.

Elsie clarified that everyone was clear on the process and asked for any questions.

Paul Reid asked re sortition – can the sortition process be carried out after this meeting given that it has to follow an AGM? What if in the future if there are any problems within the three month timeline? Answer – this first formation meeting qualifies as an AGM. If there are any problems the Board can come back to the membership at an SGM.

Elsie provided clarification on the rollover procedure for the inaugural board.

5. Adoption of Rules (constitution)

Motion: "That the rules for the Kyneton and District Coop be adopted"

Moved: Alan Todd

Seconded: Will Jones

Carried

6 Applications for membership

Applications for membership have all been received for ultimate ratification by the Board, once appointed.

Steering Committee has nominated Doug McIvor as returning officer. Nomination endorsed by meeting

7 Election of first Directors

Doug McIver listed all of the nominations. Nominees were offered the opportunity to speak to their nomination. Three minutes per presentation.

Peter Henderson

Maxine McKee

Geoff Murray

Rob Bakes

Margot McDonald

Mark Halloran

Huntly Barton

Viveka Simpson (by recorded video)

Attendees were instructed to place their ballots in the box at the back of the hall at the end of the meeting.

Doug thanked everyone in attendance today and made special mention of Kirsty for her assistance. He also thanked the steering committee and Elsie.

Elsie asked for a show of thanks for the steering committee: Rob Bakes, Jan McIver, Peter Henderson, Mary Hogarth, Mark Ridgeway.

Steering committee applauded by the meeting.

8 Waiving of subscription requirement for membership

Motion: "That the board consider waiving the subscription fee for the period until the first AGM"

Moved: Eric Dearthcott

Seconded: Ingrid Gang

Question – can we still make contributions? Answer – Yes

Motion: Carried

9. Registration of Co-operative

Motion: “That the minutes be accepted and that the membership wishes to proceed with the registration of the cooperative”

Moved: Will Jones

Seconded: Mal Closter

Carried

The minutes will be posted on the kynetononline.org website.

Motion: “That Rob Bakes be nominated as the contact with the Registrar”

Moved: Peter Henderson

Seconded: Jan McIver

Carried

10. Other business

Nil

11. Adjournment

Meeting declared closed: 3.40pm

12. Election announcement

The following nominees were declared duly elected to the inaugural board by Returning Officer, Doug McIver after counting of the ballots was completed:

Rob Bakes

Peter Henderson

Huntly Barton

Margot McDonald

Viveka Simpson

Signed as a true and accurate record:

Mark Ridgeway, Secretary

Elsie L’Huillier, Chairperson